

**Gladewater Independent School District
Request for Proposal (RFP)
Gladewater High School Flooring Upgrade
RFP 2324-03**

Legal Classified Notice

Gladewater Independent School District is seeking proposals from qualified vendors to provide: Lower level flooring upgrade (approx. 60,500 sf) located at Gladewater High School, 2201 West Gay Ave. Bid packets can be downloaded from the District's website at www.gladewaterisd.com. Proposal submission deadline is 3:00 P.M, June 7, 2023.

RFP Timeline

Request for Proposal available to vendors	May 24, 2023
Walk-thrus	May 25-June 2
Deadline for RFP submission	June 7, 2023 at 3:00 P.M
Anticipated award date	June 8, 2023

Due Date: proposals must be received by Gladewater Independent School District no later than 3:00 P.M, June 7, 2023. Proposals received after the deadline will not be accepted.

Contact Information:

All communications regarding this RFP must coordinate through the office of:

**Dr. Sedric Clark
Superintendent of Schools
Gladewater Independent School District
200 East Broadway
Gladewater, Texas. 75647
903-845-6991
clarks@gladewaterisd.com**

RFP submittal Requirements

Proposals must be submitted in a complete package containing all required documentation. Cover letter must be clearly marked **Gladewater High School Flooring Upgrade**. All proposals must be submitted to Dr. Sedric Clark, Superintendent of Schools using the following method.

Email: Dr. Sedric Clark at clarks@gladewaterisd.com with a CC to dennism@gladewaterisd.com and mcintoshm@gladewaterisd.com. A confirmation email will be provided upon receipt. If a confirmation has not been received within 24 hours, please contact Gladewater ISD's Administration office at 903-845-6991.

Scope of Work

The purpose of this RFP is to acquire services for the demo of approximately 27,000 sf of existing carpet and 6,000 LF cove base. Provide and Install approximately 60,500 sf of LVT and Broadloom carpet combined and approximately 6,000 LF cove base located on the 1st floor at Gladewater High School located at 2201 West Gay Ave., Gladewater, TX. Bidders are asked to use the following as specifications for the services sought after.

A wing, B wing, Administration Are, Choir Hall and Band Hall

- Approximately 49,000 sf of LVT 12x24 (must match existing color)
- Approximately 6,000 lf of 4" cove base (Black)
- LVT must have a minimum 20 mil wear layer
- LVT must have a minimum 20 year warranty
- Provide minor floor prep as needed
- Bid price must include all dumpster and disposal fees.

Auditorium

- Approximately 6,440 s.f of LVT 12x24 (must match existing color)
- Approximately 269 yds. Of Carpet Tile on lower level.
- Approximately 267 yds. Of Broadloom Carpet in Balcony Area
- Provide minor floor prep as needed

General Terms, Conditions and Requirements for Solicitations

This solicitation shall be governed by Texas Education Code 44; and Texas Government Code Chapter 2267.

Evaluation Criteria

This proposal shall be evaluated using the evaluation criteria listed below. Gladewater ISD reserves the right to award Vendors as best meets the District's needs.

The purchase price	20 Points
The Vendors experience & similar projects	20 Points
The quality of the Vendor's goods and services	20 Points
Vendors proposed personnel, qualifications, experience	15 Points
Vendors financial strength	10 Points
Vendors safety record and EMR	5 Points
Project plan and schedule	5 Points
Past experience with other School Districts	5 Points

Criteria Notes:

Careful consideration should be given to all items of the above Evaluation Criteria table. The BIDDER shall provide information for each criteria. Proposers are encouraged to provide appropriate back up including project case studies, personnel resumes, company financial information and safety records. BIDDER SHALL:

1. Provide evidence of experience in planning, staging and delivery of recent projects of similar scope and scale.
2. Provide evidence related to the quality of delivered goods and services, as well as references.
3. Provide information describing experience and qualifications of onsite leadership and key staff to be assigned to the contracted work.
4. Provide an effective project plan and schedule that addresses the scope presented in this solicitation.
5. Provide summary of the scope of work, evidence of on time delivery and quality of work contracted with other School Districts.
6. Prove adequate financial capability and bonding coverage to meet the fiduciary obligation of the project. The selected provider will be required to provide and maintain certain insurance coverages and limits of coverage including but not limited to , Commercial General Liability, Automobile Liability, Professional Liability and Workers Compensation Insurance.
7. Respondent agrees and understands that, if selected, it and all persons designated by it to provide services in connection with the contract that is awarded, shall be deemed to

be independent contractor(s), responsible for their respective acts or omissions, and that GladewaterISD shall in no way be responsible for the Respondents actions, and that none of the parties hereto will have authority to bind the others or to hold out to third-parties, that it has such authority.

8. The selected provider agrees, prior to the execution of the awarded contract, to provide assurance to Gladewater ISD that all employees and subcontractors of the provider who are likely to or will have contact with students have passed a criminal history background check current with the year and shall certify that no such employees or subcontractors have any felony convictions. The selected provider shall have a continuing duty to annually update the assurance/ certifications to Gladewater ISD, as well as each time a new employee or subcontractor is employed.
9. Provide a summary of safety records from three(3) to five(5) projects of similar size and scale, as well as a summary of the company's safety policies and procedures.
10. Respondent must complete and return the New Vendor Packet that is included in this RFP.