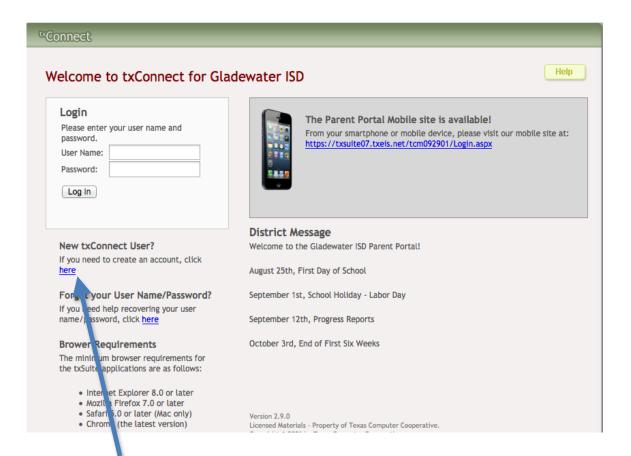
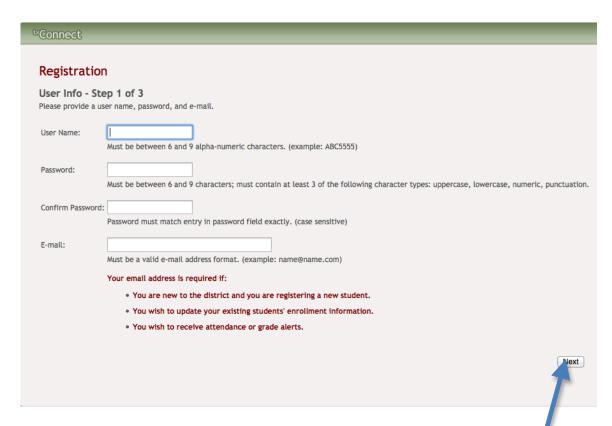
Gladewater ISD 2014 Parent Portal Instructions

In order to begin the process you must have received a letter from your child(s) campus. This letter provides a "Student Portal Id." that is required in order to create an account. Once you have this letter, please go to the Gladewater ISD website (www.gladewaterisd.com) and click on the <u>Parent Portal Link</u>.

Once you click on the Parent Portal Link link, the following page will open.

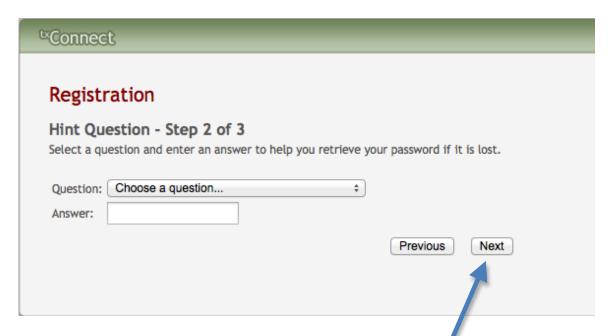


Next you will need to create a new account. In the picture above, you will see the section titled "New txConnect User? If you need to create an account, click here." Please click the "here" icon and the following page will open.



This section requires you to create a user name, password and provide an email address. Once you have entered all the required information, click on "next".

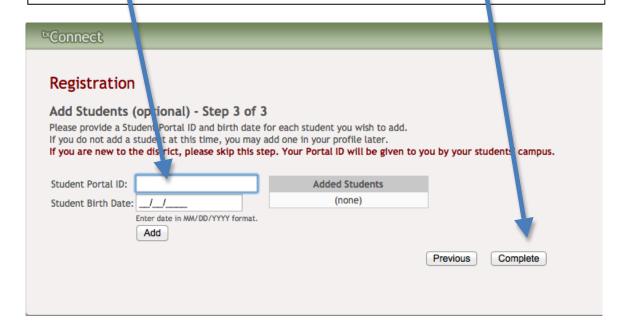
The next screen requires you to set-up a security question. Click on the drop down menu and select a security question and provide the answer in the space provided.



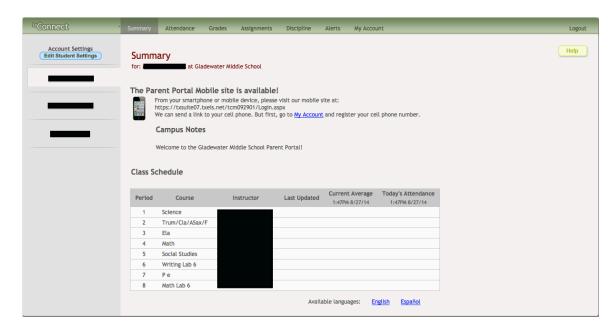
When you have completed this section, please click on "next."

Using the letter that was sent home with your child. Please locate the "Student Portal Id and type this information in the field provided. This information is case sensitive and MUST be typed as seen. Next type your child's birth date and click "Add". If you have multiple students in GISD, repeat the process. When you are finished adding your children, please click the "Complete button."

Dear Mr./Ms. Parent Name:		
The following portal ID(s) have been assigned so you can access		tudent information:
	-,	
Portal ID	Student Name	1
Cxkh9dJb8X	John Doe	1
Please use these portal II Access Section of the sel	Os by following instructions for "Setting nool district's web site.	Up' in the Parent



When you have completed the registration process, the next screen will be the summary screen. On the left side, you will see your child(s) name and his/her schedule. At the top of the screen, you can choose the following options; Attendance, Grades, Assignments, Discipline, Alerts and My Accounts.



You have successfully registered for the GISD Parent Portal. If you need assistance with the parent portal, please feel free contact Darryl Dans at 903-845-6991.