

Gladewater ISD
2014 Parent Portal
Instructions

In order to begin the process you must have received a letter from your child(s) campus. This letter provides a "Student Portal Id." that is required in order to create an account. Once you have this letter, please go to the Gladewater ISD website (www.gladewaterisd.com) and click on the [Parent Portal Link](#).

Once you click on the [Parent Portal Link](#) link, the following page will open.

The screenshot shows the txConnect login page for Gladewater ISD. The page has a green header with the txConnect logo. Below the header, there is a red heading "Welcome to txConnect for Gladewater ISD" and a yellow "Help" button. The main content area is divided into several sections:

- Login:** A form with fields for "User Name:" and "Password:" and a "Log In" button.
- The Parent Portal Mobile site is available!** A box with a smartphone icon and text: "From your smartphone or mobile device, please visit our mobile site at: <https://txsuite07.txeis.net/tcm092901/Login.aspx>".
- District Message:** A section titled "Welcome to the Gladewater ISD Parent Portal!" with a calendar of events:
 - August 25th, First Day of School
 - September 1st, School Holiday - Labor Day
 - September 12th, Progress Reports
 - October 3rd, End of First Six Weeks
- New txConnect User?:** Text: "If you need to create an account, click [here](#)". A blue arrow points to this link.
- Forgot your User Name/Password?:** Text: "If you need help recovering your user name/password, click [here](#)".
- Browser Requirements:** Text: "The minimum browser requirements for the txSuite applications are as follows:" followed by a list:
 - Internet Explorer 8.0 or later
 - Mozilla Firefox 7.0 or later
 - Safari 5.0 or later (Mac only)
 - Chrome (the latest version)

At the bottom, it says "Version 2.9.0 Licensed Materials - Property of Texas Computer Cooperative."

Next you will need to create a new account. In the picture above, you will see the section titled "New txConnect User? If you need to create an account, click here." Please click the "[here](#)" icon and the following page will open.

lxConnect

Registration

User Info - Step 1 of 3

Please provide a user name, password, and e-mail.

User Name:
Must be between 6 and 9 alpha-numeric characters. (example: ABC5555)

Password:
Must be between 6 and 9 characters; must contain at least 3 of the following character types: uppercase, lowercase, numeric, punctuation.

Confirm Password:
Password must match entry in password field exactly. (case sensitive)

E-mail:
Must be a valid e-mail address format. (example: name@name.com)

Your email address is required if:

- You are new to the district and you are registering a new student.
- You wish to update your existing students' enrollment information.
- You wish to receive attendance or grade alerts.

[Next](#)

This section requires you to create a user name, password and provide an email address. Once you have entered all the required information, click on “next”.

The next screen requires you to set-up a security question. Click on the drop down menu and select a security question and provide the answer in the space provided.

lxConnect

Registration

Hint Question - Step 2 of 3

Select a question and enter an answer to help you retrieve your password if it is lost.

Question:

Answer:

[Previous](#) [Next](#)

When you have completed this section, please click on “next.”

Using the letter that was sent home with your child. Please locate the "Student Portal Id and type this information in the field provided. This information is case sensitive and MUST be typed as seen. Next type your child's birth date and click "Add". If you have multiple students in GISD, repeat the process. When you are finished adding your children, please click the "Complete button."

Dear Mr./Ms. Parent Name:

The following portal ID(s) have been assigned so you can access student information:

Portal ID	Student Name
Cxkh9dJb8X	John Doe

Please use these portal IDs by following instructions for "Setting Up" in the Parent Access Section of the school district's web site.

Connect

Registration

Add Students (optional) - Step 3 of 3

Please provide a Student Portal ID and birth date for each student you wish to add.
If you do not add a student at this time, you may add one in your profile later.
If you are new to the district, please skip this step. Your Portal ID will be given to you by your student's campus.

Student Portal ID:

Student Birth Date:

Enter date in MM/DD/YYYY format.

Added Students
(none)

When you have completed the registration process, the next screen will be the summary screen. On the left side, you will see your child(s) name and his/her schedule. At the top of the screen, you can choose the following options; Attendance, Grades, Assignments, Discipline, Alerts and My Accounts.

The screenshot shows the 'Summary' page of the Connect Parent Portal. At the top, there is a navigation bar with tabs for Summary, Attendance, Grades, Assignments, Discipline, Alerts, My Account, and Logout. On the left side, there are links for Account Settings and Edit Student Settings. The main content area includes a 'Summary' section for a student at Gladewater Middle School, a 'The Parent Portal Mobile site is available!' announcement with a mobile site URL, 'Campus Notes' with a welcome message, and a 'Class Schedule' table.

Period	Course	Instructor	Last Updated	Current Average	Today's Attendance
1	Science			1:47PM 8/27/14	1:47PM 8/27/14
2	Trum/Cla/ASax/F				
3	Ela				
4	Math				
5	Social Studies				
6	Writing Lab 6				
7	P e				
8	Math Lab 6				

Available languages: [English](#) [Español](#)

You have successfully registered for the GISD Parent Portal. If you need assistance with the parent portal, please feel free contact Darryl Dans at 903-845-6991.